

# Youth Tournaments Registration Policy & Procedure

The purpose of this policy is to ensure equal opportunity to all potential participants. This is a fair and identical procedure for all teams to follow. Treating all registrations on a *first come, first serve* basis we remove all subjectivity. Secondly, other teams should not be negatively affected by delinquent accounts not meeting payment deadlines (ie: schedule changes, forfeit games, etc.).

**No teams are except from this - Regardless of prior arrangements, scale of entries, etc.**

Thank you for your cooperation

## Registration Policy

**Entry into tournament(s) is not reserved without non-refundable deposit or full payment per entry. Entry is not reserved by completing a registration form alone. No refund will be provided (deposit or full fee) if a team withdraws/transfer events within 30 days of the tournament.**

Teams that completed a registration form will not be placed in tournament schedule if:

- Tournament fills up (sells out) prior to receiving deposit
- Final payment not received at least 3 weeks prior to tournament
- Tournament Staff's discretion (ie: There is not an appropriate division, etc.)

Deposits/Final payments will not be processed or will be refunded if Tournament Staff do not have an appropriate division, age & skill level to offer.

## Please note:

- Cheques will not be processed within a month of the tournament due to bank processing time
  - Cheques returned by the bank for any reason are subject to a \$25 fee.
- The payment terminals at our facilities cannot process debit transactions for CCT payments.
- Teams that want to opt-in for additional insurance coverage can process this with the tournament registration fee
- A 'hold' of funds on the credit card that was submitted will be applied if tournament date passes

## Payment Options

- [Use Online Payment Portal – Click Here](#) (each event page has a payment portal)
- Call / e-mail credit card information
- Pay at a Canlan Ice Sports facility - Please give CCT a 'heads up' prior to payment so we can ensure you are in the system appropriately
- Send a cheque payable to Canlan Classic Tournaments to the address below:

989 Murray Ross Parkway  
North York, Ontario  
M3J 3M4

(Suitable payment option only if cheque arrives with minimum 1 month to process):